

WTI, University of Bern  
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## Application to Graduate Study on the Master of International Law and Economics (MILE) Programme at the World Trade Institute (WTI)

For admission to the MILE Programme starting in September, please submit by **1 March**:

- (1) a completed version of this application form,
- (2) a detailed CV [[optional template](#)],
- (3) a letter of motivation [[more information](#)],
- (4) a two-page essay in English [[topics and instructions](#)],
- (5) transcripts and degrees of all completed college/university courses [[more information](#)],
- (6) evidence of English proficiency for non-native speakers [[minimum test scores/exemptions](#)],
- (7) two letters of recommendation [[more information](#)],

by mail or email to:

- Programme Administrator  
World Trade Institute, University of Bern  
Hallerstrasse 6  
CH-3012 Bern, Switzerland
- [inquire@wti.org](mailto:inquire@wti.org)  
Subject line: Application Master of International Law and Economics

**SECTION I: PERSONAL DATA (PLEASE USE BLOCK LETTERS)**

**1. SELECT MILE PROGRAMME**

I WISH TO APPLY FOR ADMISSION TO GRADUATE STUDIES FOR THE ACADEMIC YEAR STARTING IN SEPTEMBER:

\_\_\_\_\_  
YEAR

**2. NAME**

\_\_\_\_\_  
LAST NAME

\_\_\_\_\_  
FIRST NAME

\_\_\_\_\_  
MIDDLE NAME

**3. PRIVATE ADDRESS**

\_\_\_\_\_  
STREET ADDRESS

\_\_\_\_\_  
ZIP CODE

\_\_\_\_\_  
CITY

\_\_\_\_\_  
COUNTRY

\_\_\_\_\_  
TELEPHONE

\_\_\_\_\_  
FAX

\_\_\_\_\_  
EMAIL

**4. BUSINESS ADDRESS (IF APPLICABLE)**

\_\_\_\_\_  
NAME OF INSTITUTION/COMPANY

\_\_\_\_\_  
STREET ADDRESS

\_\_\_\_\_  
ZIP CODE

\_\_\_\_\_  
CITY

\_\_\_\_\_  
COUNTRY

\_\_\_\_\_  
TELEPHONE

\_\_\_\_\_  
FAX

\_\_\_\_\_  
EMAIL

**5. DATE OF BIRTH/CITIZENSHIP/GENDER**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DAY MONTH YEAR

\_\_\_\_\_  
CITIZENSHIP(S)

GENDER ( ) FEMALE ( ) MALE

**6. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY**

\_\_\_\_\_  
LAST NAME FIRST NAME

\_\_\_\_\_  
STREET ADDRESS

\_\_\_\_\_  
ZIP CODE CITY

\_\_\_\_\_  
COUNTRY

\_\_\_\_\_  
TELEPHONE FAX EMAIL

**7. HOW DID YOU LEARN ABOUT THE MILE PROGRAMME?**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> MILE GRADUATE                           | <input type="checkbox"/> WORK COLLEAGUE          | <input type="checkbox"/> POSTER/FLYER AT UNIVERSITY |
| <input type="checkbox"/> LECTURER OF THE MILE                    | <input type="checkbox"/> PROFESSOR AT UNIVERSITY | <input type="checkbox"/> MOOT COURT                 |
| <input type="checkbox"/> GOOGLE ADVERTISEMENT                    | <input type="checkbox"/> LLM-GUIDE.COM           | <input type="checkbox"/> MASTERSTUDIES.COM          |
| <input type="checkbox"/> POSTGRADUATE.CH                         | <input type="checkbox"/> WORLDTRADELAW.NET       | <input type="checkbox"/> TRADELAWGUIDE.COM          |
| <input type="checkbox"/> INTERNET SEARCH (GOOGLE, YAHOO, OTHERS) |  |   |
| <input type="checkbox"/> EMAIL                                   |  |   |
| <input type="checkbox"/> OTHER, PLEASE SPECIFY:                  |  |   |
- \_\_\_\_\_

**SECTION II: EDUCATION AND WORK EXPERIENCE**

**8. ACADEMIC BACKGROUND**

(E.G. LAW, ECONOMICS, INTERNATIONAL RELATIONS, POLITICAL SCIENCE, BUSINESS ADMINISTRATION)

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**9. LIST OF COLLEGES/UNIVERSITIES**

PLEASE LIST ALL COLLEGES AND/OR UNIVERSITIES YOU HAVE ATTENDED, BEGINNING WITH THE MOST RECENT AND INCLUDING CURRENT STUDIES.

INDICATE YOUR CLASS RANK (E.G., 2<sup>ND</sup> OUT OF 100 STUDENTS, TOP 10 PERCENTILE) IF AVAILABLE.

INDICATE ANY HONOURS RECEIVED IN YOUR STUDIES (E.G., 'CUM LAUDE' IN THE UNITED STATES OR SWITZERLAND, THE CLASS OF DEGREE IN THE UNITED KINGDOM, OR 'MENTION' IN FRANCE).

PLEASE DO NOT INCLUDE INFORMATION CONCERNING PRIMARY OR SECONDARY EDUCATION (GRADE SCHOOL OR HIGH SCHOOL LEVEL).

(1)

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NAME OF INSTITUTION

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STREET ADDRESS

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ZIP CODE

CITY

---

COUNTRY

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DATES ATTENDED FROM/UNTIL

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ACTUAL NAME OF DEGREE OR EXAMINATION (DO NOT TRANSLATE)

DATE GRANTED OR EXPECTED

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HONOURS (DO NOT TRANSLATE)

CLASS RANK (IF AVAILABLE)

(2)

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NAME OF INSTITUTION

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STREET ADDRESS

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ZIP CODE

CITY

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COUNTRY

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DATES ATTENDED FROM/UNTIL

---

ACTUAL NAME OF DEGREE OR EXAMINATION (DO NOT TRANSLATE)

DATE GRANTED OR EXPECTED

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HONOURS (DO NOT TRANSLATE)

CLASS RANK (IF AVAILABLE)

(3)

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NAME OF INSTITUTION

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STREET ADDRESS

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ZIP CODE

CITY

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COUNTRY

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DATES ATTENDED FROM/UNTIL

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ACTUAL NAME OF DEGREE OR EXAMINATION (DO NOT TRANSLATE)

DATE GRANTED OR EXPECTED

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HONOURS (DO NOT TRANSLATE)

CLASS RANK (IF AVAILABLE)

**10. LIST OF SCHOLARSHIPS/FELLOWSHIPS (IF APPLICABLE)**

PLEASE LIST SCHOLARSHIPS OR FELLOWSHIPS HELD AT PRESENT OR IN THE PAST ALONG WITH SOURCE/SPONSOR, APPROXIMATE AMOUNT IN CHF, DATES AND INDICATE WHICH PART OF YOUR STUDIES THEY WERE DEDICATED TO.

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**11. LIST OF HONOURS/PRIZES (IF APPLICABLE)**

PLEASE LIST ANY ACADEMIC HONOURS OR PRIZES YOU MAY HAVE RECEIVED ALONG WITH DATES.

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**12. LIST OF PUBLISHED ARTICLES (IF APPLICABLE)**

PLEASE LIST ANY BOOKS, ARTICLES, OR THESES YOU HAVE PUBLISHED AND INCLUDE TITLE, DATE OF PUBLICATION, AND NAME OF PUBLISHER.

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### 13. LIST OF PROFESSIONAL POSITIONS HELD

PLEASE LIST ANY PROFESSIONAL POSITIONS YOU HAVE HELD BEGINNING WITH YOUR CURRENT EMPLOYER (IF APPLICABLE).

(1)

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NAME OF INSTITUTION/COMPANY

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STREET ADDRESS

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ZIP CODE

CITY

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COUNTRY

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JOB TITLE

DATES WORKED FROM/UNTIL

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MAIN RESPONSIBILITIES

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MAIN RESPONSIBILITIES

(2)

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NAME OF INSTITUTION/COMPANY

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STREET ADDRESS

---

ZIP CODE

CITY

---

COUNTRY

---

JOB TITLE

DATES WORKED FROM/UNTIL

---

MAIN RESPONSIBILITIES

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MAIN RESPONSIBILITIES

(3)

---

NAME OF INSTITUTION/COMPANY

---

STREET ADDRESS

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ZIP CODE

CITY

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COUNTRY

---

JOB TITLE

DATES WORKED FROM/UNTIL

---

MAIN RESPONSIBILITIES

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MAIN RESPONSIBILITIES

#### 14. LIST OF ACADEMIC COURSES TAUGHT (IF APPLICABLE)

PLEASE LIST ANY ACADEMIC COURSES YOU HAVE TAUGHT.

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**SECTION III: LANGUAGE**

**15. NATIVE LANGUAGE(S)**

WHAT IS/ARE YOUR NATIVE/FIRST LANGUAGE(S)?

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**16. FOREIGN LANGUAGE SKILLS (IF APPLICABLE)**

PLEASE INDICATE WHAT (OTHER) LANGUAGE(S) YOU SPEAK AND THE LEVEL OF PROFICIENCY BY TICKING THE APPROPRIATE BOXES.

	<b>SPOKEN</b>	<b>WRITTEN</b>
_____	<input type="checkbox"/> BASIC KNOWLEDGE <input type="checkbox"/> WORKING KNOWLEDGE <input type="checkbox"/> EXCELLENT KNOWLEDGE <input type="checkbox"/> FLUENT/BI-LINGUAL	<input type="checkbox"/> BASIC KNOWLEDGE <input type="checkbox"/> WORKING KNOWLEDGE <input type="checkbox"/> EXCELLENT KNOWLEDGE <input type="checkbox"/> FLUENT/BI-LINGUAL
LANGUAGE		
_____	<input type="checkbox"/> BASIC KNOWLEDGE <input type="checkbox"/> WORKING KNOWLEDGE <input type="checkbox"/> EXCELLENT KNOWLEDGE <input type="checkbox"/> FLUENT/BI-LINGUAL	<input type="checkbox"/> BASIC KNOWLEDGE <input type="checkbox"/> WORKING KNOWLEDGE <input type="checkbox"/> EXCELLENT KNOWLEDGE <input type="checkbox"/> FLUENT/BI-LINGUAL
LANGUAGE		
_____	<input type="checkbox"/> BASIC KNOWLEDGE <input type="checkbox"/> WORKING KNOWLEDGE <input type="checkbox"/> EXCELLENT KNOWLEDGE <input type="checkbox"/> FLUENT/BI-LINGUAL	<input type="checkbox"/> BASIC KNOWLEDGE <input type="checkbox"/> WORKING KNOWLEDGE <input type="checkbox"/> EXCELLENT KNOWLEDGE <input type="checkbox"/> FLUENT/BI-LINGUAL
LANGUAGE		

**17. LANGUAGE OF INSTRUCTION**

WHAT IS/WAS THE LANGUAGE OF INSTRUCTION AT YOUR UNIVERSITY?

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**18. ENGLISH AS A FOREIGN LANGUAGE/ENGLISH LESSONS IN SCHOOL (IF APPLICABLE)**

IF YOU ARE A NON-NATIVE ENGLISH SPEAKER, PLEASE INDICATE HOW MANY YEARS OF ENGLISH LANGUAGE TRAINING YOU RECEIVED DURING THE COURSE OF YOUR EDUCATION.

PRIMARY SCHOOL	NUMBER OF YEARS	FROM/UNTIL
SECONDARY SCHOOL	NUMBER OF YEARS	FROM/UNTIL
UNIVERSITY	NUMBER OF YEARS	FROM/UNTIL
EXTRACURRICULAR	NUMBER OF YEARS	FROM/UNTIL

**19. LIVING ABROAD (IF APPLICABLE)**

HAVE YOU LIVED, STUDIED AND/OR WORKED IN A COUNTRY WHERE ENGLISH IS THE NATIVE LANGUAGE? (E.G., UNITED KINGDOM, USA, CANADA, AUSTRALIA)

YES  NO

IF YOU ANSWERED YES, WHAT WAS THE PURPOSE AND LENGTH OF YOUR STAY AND WHEN DID IT OCCUR?

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**20. ENGLISH AS A SECOND LANGUAGE (IF APPLICABLE)**

IF YOU ANSWERED YES TO QUESTION 19, PLEASE INDICATE BELOW HOW MANY YEARS OF YOUR EDUCATION OR PROFESSIONAL LIFE ABROAD WERE IN ENGLISH.

PRIMARY SCHOOL	NUMBER OF YEARS	FROM/UNTIL
SECONDARY SCHOOL	NUMBER OF YEARS	FROM/UNTIL
UNIVERSITY	NUMBER OF YEARS	FROM/UNTIL
WORK	NUMBER OF YEARS	FROM/UNTIL

**21. UNIVERSITY EXAMS IN ENGLISH (IF APPLICABLE)**

IF YOU ARE A NON-NATIVE ENGLISH SPEAKER, WERE YOUR EXAMS AT TERTIARY LEVEL IN ENGLISH?

YES  NO

**22. ORAL/WRITTEN UNIVERSITY EXAMS IN ENGLISH (IF APPLICABLE)**

IF YOU ARE A NON-NATIVE ENGLISH SPEAKER, WERE YOUR ENGLISH-LANGUAGE EXAMS AT TERTIARY LEVEL ORAL OR WRITTEN?

ORAL  IN WRITING  BOTH

**23. ENGLISH PRESENTATION SKILLS (IF APPLICABLE)**

DO YOU HAVE ANY EXPERIENCE WITH GIVING PRESENTATIONS IN ENGLISH? PLEASE PROVIDE DETAILS.

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**24. PROFICIENCY OF ENGLISH AS A FOREIGN LANGUAGE (IF APPLICABLE)**

IF YOU ARE A NON-NATIVE ENGLISH SPEAKER AND NOT OTHERWISE EXEMPT (SEE OUR [WEBSITE](#) OR [BELOW](#)), PLEASE PROVIDE RESULTS AND ALSO SUBMIT EVIDENCE OF ANY OBJECTIVE ENGLISH LANGUAGE TESTING YOU HAVE TAKEN IN THE PREVIOUS TWO YEARS (E.G., TOEFL, IELTS, MELAB, OR CAMBRIDGE).

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TEST RESULT

IF YOU ARE NOT EXEMPT FROM SUBMITTING TEST SCORES (SEE OUR [WEBSITE](#) OR [BELOW](#)) AND HAVE NOT YET TAKEN AN OBJECTIVE ENGLISH LANGUAGE TEST, PLEASE INDICATE WHEN YOU PLAN TO DO SO. YOU SHOULD SUBMIT YOUR APPLICATION AND IT WILL BE PROCESSED PENDING YOUR TEST RESULTS.

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EXPECTED DATE

**SECTION IV: LETTERS OF RECOMMENDATION/SIGNATURE****25. LETTERS OF RECOMMENDATION**

PLEASE LIST THE PEOPLE FROM WHOM YOU HAVE REQUESTED LETTERS OF RECOMMENDATION (TWO REQUIRED).

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NAME	TITLE	EMPLOYER
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NAME	TITLE	EMPLOYER
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NAME	TITLE	EMPLOYER
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**26. ACCURACY AND COMPLETENESS OF INFORMATION**

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED IN THIS APPLICATION FORM AND ANY SUPPLEMENTAL MATERIALS IS ACCURATE AND COMPLETE AND I WILL NOTIFY THE WTI IF ANY OF THIS INFORMATION CHANGES.

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DATE AND PLACE

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SIGNATURE

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NAME PRINTED

## SECTION V: LETTER OF MOTIVATION AND ACADEMIC ESSAY

### 27. LETTER OF MOTIVATION

THE LETTER OF MOTIVATION IS ONE OF THE MOST IMPORTANT ELEMENTS OF YOUR APPLICATION: TRY TO BE BRIEF AND TO THE POINT. IN A SEPARATE DOCUMENT, PLEASE INTRODUCE YOURSELF, WRITE ABOUT YOUR ACADEMIC AND PROFESSIONAL ACCOMPLISHMENTS, AND EXPLAIN WHY YOU BELIEVE THE MILE WILL BENEFIT YOU AND YOUR CAREER. MORE TIPS CAN BE FOUND [HERE](#).

### 28. ACADEMIC ESSAY IN ENGLISH

IN A SEPARATE DOCUMENT, PLEASE RESPOND TO ONE OF THE THREE QUESTIONS BELOW IN A TWO-PAGE (MAXIMUM 1000 WORDS) ACADEMIC ESSAY IN ENGLISH. TRY TO STRUCTURE YOUR ESSAY DEDUCTIVELY AND CORRECTLY REFERENCE ANY SOURCES YOU CITE. THE WORLD TRADE INSTITUTE – LIKE ANY GRADUATE SCHOOL – EMPLOYS PLAGIARISM DETECTION SOFTWARE.

FORMAL REQUIREMENTS:

- FONT: TIMES NEW ROMAN/ARIAL
- FONT SIZE: 12PT
- LINE SPACING: 1.5 LINES

ESSAY QUESTIONS:

“DESCRIBE THE BENEFITS AND COSTS OF GLOBALISATION FROM YOUR COUNTRY’S PERSPECTIVE AND THE ROLE THAT TRADE POLICY CAN PLAY IN INTEGRATING YOUR COUNTRY MORE STRONGLY INTO THE GLOBAL ECONOMY.”

OR

“PLEASE DESCRIBE WHAT YOU CONSIDER TO BE SOME OF THE KEY CHALLENGES CONFRONTING THE WORLD TRADE ORGANIZATION AS ITS MEMBERS STRIVE TO CONCLUDE THE DOHA DEVELOPMENT AGENDA.”

OR

“HOW DOES, IN YOUR OPINION, INTERNATIONAL TRADE BENEFIT YOUR COUNTRY?”

## APPENDIX I: ENGLISH LANGUAGE REQUIREMENTS

The MILE Programme is taught exclusively in English and you need to arrive at the WTI with a level of English that allows you to fully benefit from the courses. In particular, your level of English needs to allow you to express yourself effectively in and outside the classroom, deliver on weekly writing assignments and adequately cover a weekly reading load of up to 200 pages.

When evaluating your application, the Selection Committee pays close attention to evidence of your proficiency in English. As is common for graduate programmes, you are required to submit objective test scores of one of the accepted tests listed below:

Test	Minimum Score	Website
TOEFL iBT	88	<a href="http://www.ets.org/toefl">www.ets.org/toefl</a>
TOEFL Paper	573	<a href="http://www.ets.org/toefl">www.ets.org/toefl</a>
IELTS	7.0	<a href="http://www.ielts.org">www.ielts.org</a>
Cambridge CAE	B or higher	<a href="http://www.cambridgeesol.org/exams">www.cambridgeesol.org/exams</a>
Cambridge CPE	C or higher	<a href="http://www.cambridgeesol.org/exams">www.cambridgeesol.org/exams</a>
MELAB	85	<a href="http://www.lsa.umich.edu/eli/testing/melab">www.lsa.umich.edu/eli/testing/melab</a>

The following applicants are exempt from submitting test scores:

- Native English speakers
- A student with an undergraduate and/or graduate degree from an institution in which English is the primary language of instruction and the degree was awarded no longer than five years ago.
- Students who have completed at least one year of study in an English speaking country and at an institution in which English is the primary language of instruction immediately prior to coming to the WTI.
- Students with a university degree major in the English language, i.e. at least a BA in English.

**Important:** All applicants (including native English speakers) are required to complete the [section on languages in this form](#) and submit the [two-page academic essay in English](#).

More details are available in the [English language requirements section](#) on our website.

## APPENDIX II: REGISTRATION FEES

Upon admission to the MILE Programme, we kindly ask you transfer a one-time, non-refundable registration fee of CHF 200. You will receive the WTI's bank details along with the confirmation of admission.

Please note that you will only receive further details about the MILE once you have transferred the registration fee. We will apply the registration against your tuition fees, unless you receive a WTI Scholarship covering your entire tuition.

Please note that any charges incurred during the transfer of the registration fee must be borne by the applicant.

## APPENDIX III: TUITION, SCHOLARSHIPS AND FINANCIAL AID

**The tuition fee for one year of graduate studies on the MILE Programme is CHF 30'000.** A limited number of scholarships and a limited amount of financial aid are available. Please consult the [information on scholarships and financial aid on our website](#) if you are in need of support.

Tuition covers all courses, the supervision of your master's thesis, a trip to Geneva with visits to international organisations as well as a range of extracurricular activities.

Tuition does not cover airfares, costs of accommodation/living, health insurance, books or any other expenditure incurred during your stay in Switzerland.