

IEW-WTI Library Rules

Dear Readers

Wishing you a pleasant stay and good luck in finding all the information you need for your studies, I should like to briefly point out to you the following:

The IEW-WTI library is divided into three main sections:

- monographs
- periodicals
- looseleafs and 'grey literature' including offprints.

In addition, you will find reports/decisions of the European Court of Justice as well as publications of the WTO and other international organizations.

The library serves in-house researchers and students. It is our policy that books and journals are readily available to those needing them. To this effect, the library service does not include external lending. Books can be checked out to your desk for the duration of one week, while periodicals should be returned immediately after consultation. The librarian recommends you to xerox relevant excerpts of books and journal articles as PDF materials and is happy to assist you accordingly.

If you want to take out a book, please fill in completely and legibly one borrowing slip per item.

Please put the white slip into the red place marker in place of the book on the shelf, and leave the green slip in the box on the lectern from where it will be collected.

With your signature you accept responsibility for the book until it is returned. Please place the book visibly on your desk – and return it by putting it on the lectern ("Book return / Buchrückgabe").

Please do not underline, or write in, the texts nor use textmarkers. Instead xerox what you wish to keep.

Please use one of the three metal ladders or the two red 'elephant's feet' for reaching the upper bookshelves.

Thank you very much for your cooperation in taking care of the library and for adhering to its rules.