

World Trade Institute Berne

Application for Admission to Graduate Study

Please send this application and all supporting materials to:

Program Administrator
World Trade Institute
Hallerstrasse 6
3012 Bern
Switzerland

Application for admission to graduate study for academic year beginning October 20____

SECTION I: PERSONAL DATA

1. Name in full

LAST

FIRST

MIDDLE

2. Current Mailing Address

Street Address

Zip Code

City

State or Country

Telephone

Fax

E-Mail

3. Permanent Address

Street Address

Zip Code

City

State or Country

Telephone

Fax

E-Mail

4. Person to be notified in case of emergency:*In home country*_____
Name_____
Address_____
Telephone_____
Fax_____
E-Mail*In Switzerland*_____
Name_____
Address_____
Telephone_____
Fax_____
E-Mail**5. Date of birth**_____/_____/_____
Day Month Year

Place of birth

CITY/COUNTRY_____
COUNTRY OF CITIZENSHIP

Gender

 F M**6. How did you hear about the MILE Program?** _____**SECTION II: EDUCATION AND EXPERIENCE****7. Is your background in law and/or economics?** _____

8. List all colleges and universities you have attended including those in which you are currently enrolled beginning with the most recent. Indicate your class ranking (e.g., 2nd out of 150 students) and whether this is an estimate or an official rank. Indicate honors (i.e., "cum laude" in the United States or "class" honors in the United Kingdom, "mention" in France) received in each year of your studies. Please do not include information concerning primary or secondary education (grade school or high school level).

a. Name and location of institution _____

Dates Attended From _____ To _____

Actual Name of Degree or Examination (Do not translate) _____

Date Granted or Expected _____

Honors (Do not translate) _____ Class Rank (if known) _____

b. Name and location of institution _____

Dates Attended From _____ To _____

Actual Name of Degree or Examination (Do not translate) _____

Date Granted or Expected _____

Honors (Do not translate) _____ Class Rank (if known) _____

c. Name and location of institution _____

Dates Attended From _____ To _____

Actual Name of Degree or Examination (Do not translate) _____

Date Granted or Expected _____

Honors (Do not translate) _____ Class Rank (if known) _____

On a separate sheet, describe the grading and honors system used in the academic institutions where you pursued your studies and evaluate your academic record above in that context.

9. List scholarships or fellowships held at present or in the past (give source or sponsor, amount, where held and dates).

10. List any academic honors or prizes you have received including dates.

11. List any books, articles, or theses you have published (give title, date of publication and name of publisher).

12. List any professional positions held (begin with current employer; if you have taught law, list courses taught)

Name and address of employer Job title and responsibilities Dates (From/To)

SECTION III: LANGUAGE

13. What is your first/native language? _____

14. Do you speak read or write any languages other than English? YES / NO

Please tick the appropriate boxes providing information about your knowledge of languages other than English.

Language:	Spoken	Written
_____	<input type="checkbox"/> Basic knowledge <input type="checkbox"/> Working knowledge <input type="checkbox"/> Excellent knowledge <input type="checkbox"/> Fluent/bi-lingual	<input type="checkbox"/> Basic knowledge <input type="checkbox"/> Working knowledge <input type="checkbox"/> Excellent knowledge <input type="checkbox"/> Fluent/bi-lingual
_____	<input type="checkbox"/> Basic knowledge <input type="checkbox"/> Working knowledge <input type="checkbox"/> Excellent knowledge <input type="checkbox"/> Fluent/bi-lingual	<input type="checkbox"/> Basic knowledge <input type="checkbox"/> Working knowledge <input type="checkbox"/> Excellent knowledge <input type="checkbox"/> Fluent/bi-lingual
_____	<input type="checkbox"/> Basic knowledge <input type="checkbox"/> Working knowledge <input type="checkbox"/> Excellent knowledge <input type="checkbox"/> Fluent/bi-lingual	<input type="checkbox"/> Basic knowledge <input type="checkbox"/> Working knowledge <input type="checkbox"/> Excellent knowledge <input type="checkbox"/> Fluent/bi-lingual

15. What is the language(s) of instruction at your University?

16. If applicable, please give the following details of your study in English:

Primary School: _____ Number of years: _____ From/To _____

Secondary School: _____ Number of years: _____ From/To _____

University _____

Post Graduate _____

17. Were your exams given in English? YES / NO

18. Were you examined orally or in writing? Orally / Writing / Both

19. Do you have any experience with giving presentations in English? Please give details.

20. Have you lived or studied in a country where English is the native language?

(E.g. UK, Canada, Australia, USA) YES / NO

If yes, what was the purpose and length of your stay?

21. Please provide results and submit evidence of any objective language testing you have taken in the previous two years. (TOEFL, IELTS, MELAB, Cambridge etc.)

22. If you have not yet taken an objective language test, please indicate when you plan to do so. Your application should be submitted and will be processed pending your test results.

SECTION IV: STATEMENT OF PURPOSE AND PERSONAL STATEMENT

23. Statement of Purpose

On separate sheets of paper, please describe your areas of academic interest and your career goals. Please indicate your reasons for wishing to pursue graduate study and how graduate study will contribute to your professional development. (If you wish to be considered for the MILE program, which is limited in size, please describe how the program fits your interests and how it will advance your professional goals).

24. Personal Statement

Please use this statement as an opportunity to introduce yourself to the Graduate Committee and to provide any additional information which would be helpful in evaluating your application. Describe briefly your personal, academic and professional history, including significant non-law/economic activities. You may wish to elaborate on your education, community and professional experiences, publications and personal background. (Please use additional sheets.)

SECTION V: MISCELLANEOUS

25. Please list the persons from whom you have requested letters of recommendation to be submitted directly to World Trade Institute.

Name	Title	Employer
Name	Title	Employer
Name	Title	Employer

26. I certify that the information contained in this application and any supplemental material submitted is accurate and complete. I will notify World Trade Institute if any of this information changes.

Date _____

Signature _____

Name Printed _____