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UNIVERSITÄT  
BERN

## Student Fellow

20 - 30% from 1 July - 31 December 2023 or upon agreement

The World Trade Institute (WTI) is a leading academic institution dedicated to studies, teaching and research in international trade and investment regulation, economic globalization and sustainability. As a centre of excellence at the University of Bern with an international, interdisciplinary focus, we explore the interconnections between the fields of law, economics and political science.

### Tasks

The WTI team is looking for a student fellow, who can assist the WTI team with tasks related to administration and communications activities, including social media, updating email lists, assist with WTI' Alumni network, marketing of WTI's programmes and courses, event management and administrative tasks related to communication and administration.

### Requirements

- Bachelor's degree desired (preferably in Communications, Administration or Linguistics etc.)
- Excellent communication skills in English and German
- Knowledge of topics related to international trade, political science, and international relations
- Experience with social media platforms and with marketing to an international audience
- Ability to work in team as well as independently
- Interest and experience in working in an academic environment
- Students should have a valid working permit from a Swiss University (if non-Swiss citizens).

### We offer

The WTI provides an international, multicultural atmosphere as well as flexible working hours, modern infrastructure and attractive options for employees.

The salary follows the guidelines of the University of Bern and depends on the qualification of the successful candidate.

Applications will be reviewed on a rolling basis. **The deadline for applications is end of June 2023.**

Please send your complete application (including letter of motivation, CV, diplomas) as a single PDF file to the Administrative Director: [Karin.rosenberg@unibe.ch](mailto:Karin.rosenberg@unibe.ch)

The World Trade Institute will be pleased to reply to short-listed candidates.

[www.unibe.ch](http://www.unibe.ch)

